

.....→ June 2024, Vol. 25

Welcome to the DFI June Faculty Newsletter!

Summer session A is in full swing, and DFI is delighted to share guidance on developing generative AI policies for your course syllabus.

We hope you have a wonderful month, and thank you for reading!



.....→ What's New?

Developing a Generative AI Policy for Your Course

The TC Artificial Intelligence and Pedagogy Working Group recently provided guidance for developing policies for your course about student use of generative AI. The guide below includes examples of statements that can be added to your course syllabus.

TC encourages instructors to consider how generative AI can be integrated into courses and to be explicit and transparent in communicating this policy to students (in your syllabus, in class, and whenever relevant to assignments). In devising your policy regarding generative AI, you should take into account factors like:

- Alignment with learning goals
- Equity and access for all students
- Information security and data privacy
- Copyright and academic integrity

Below, we provide five examples of syllabi statements reflecting varied stances on using AI in courses. Please use and adapt as you see fit.

Example 1

No Generative AI Use Permitted

Students are prohibited from using generative Artificial Intelligence (AI) tools to complete coursework or assignments for this class. Violation of this policy will be considered academic dishonesty and handled according to the policy outlined in this syllabus and the College's academic integrity procedures. Students with disabilities are eligible for reasonable accommodations to permit them equal access to Teachers College programs and services (which include classes and coursework). If you are a student registered with OASID with a generative AI accommodation, please speak with me directly about your needs.

Example 2

Generative AI Use Permitted in Some Cases: Refer to Individual Assignments

Students may use generative AI tools for certain assignments where indicated. Each assignment will specify whether AI can be used and, if so, how it should be employed. It is the student's responsibility to carefully read and follow these guidelines. Students must include citations or disclosure detailing the specific AI tools and models used. Unauthorized use will be considered academic dishonesty and handled according to the policy outlined in this syllabus and the College's academic integrity procedures. Students with disabilities are eligible for reasonable accommodations to permit them equal access to Teachers College programs and services (which include classes and coursework). If you are a student registered with OASID with a generative AI accommodation, please speak with me directly about your needs.

Example 3

Generative AI Use Permitted in Some Cases: For Specific Purposes

The use of generative AI tools may be used for the following tasks and purposes: [specific permitted uses relevant to the course, e.g. helping you find background information about a topic; generating summaries or explanations of challenging material for your own reflection; drafting outlines to help you organize your thoughts; helping to improve grammar and style]. Generative AI tools may NOT be used for any other purposes, and you may not use AI to [specific prohibited uses, e.g. draft writing assignments, analyze data, etc]. AI tools in this course are permitted only for specific tasks specified above and include citations or disclosure detailing the specific AI tools and models used and how they were used.

Example 4

Generative AI Use Permitted in Some Cases: Confer with Instructor Prior to Use

Students are allowed to use generative AI tools in their coursework only after obtaining explicit approval from the instructor. Prior to using any generative AI technology, students must submit, in writing, a brief proposal outlining how the generative AI tool will be used and its purpose in the context of the assignment. Approval will be granted based on the appropriateness and educational value of the proposed use. Students must include citations or disclosure detailing the specific AI tools and models used. Unauthorized use will be considered academic dishonesty and handled according to the policy outlined in this syllabus and the College's academic integrity procedures. Students with disabilities are eligible for reasonable accommodations to permit them equal access to Teachers College programs and services (which include classes and coursework). If you are a student registered with OASID with a generative AI accommodation, please speak with me directly about your needs.

Example 5

Generative AI Use Generally Permitted with Attribution or Disclosure

Generative AI tools are generally permitted in this course for research and completion of assignments, provided that all AI-generated content is clearly attributed as such in the student's work. Students must include citations or disclosure detailing the specific AI tools and models used. Failure to properly attribute AI-assisted work will be considered academic dishonesty and handled according to the policy outlined in this syllabus and the College's academic integrity procedures. Students with disabilities are eligible for reasonable accommodations to permit them equal access to Teachers College programs and services (which include classes and coursework). If you are a student registered with OASID with a generative AI accommodation, please speak with me directly about your needs.

If you have any questions about AI course policies or would like assistance with setting up your course for the Summer sessions, please [contact DFI](#).

Upcoming Faculty PD ←.....



Organizing Insights: Using NVivo for Effective Literature Reviews

Monday 6/17/24: 11:00 am

Remote via Zoom

Have you ever wasted precious time looking for vital information located in some article you've read in the past? NVivo could be the solution you've been searching for. Join us to discover how NVivo's features can help you save, organize, and search your articles efficiently, helping important information is always within reach.

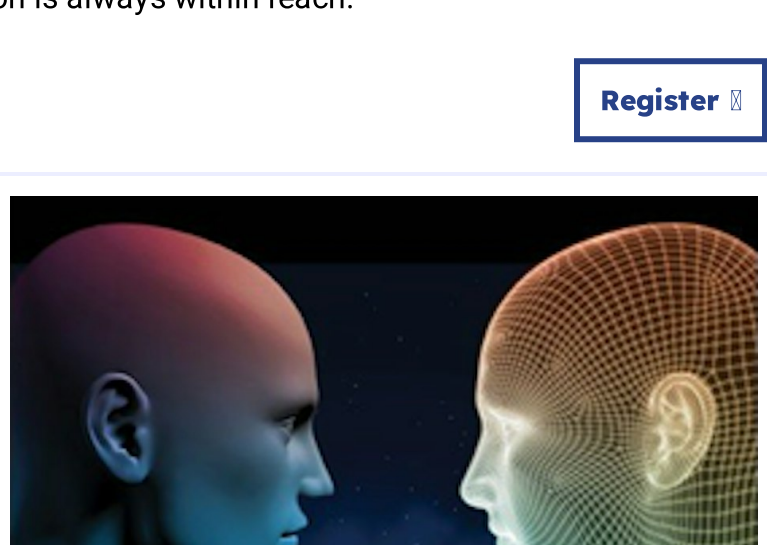
[Register](#)

Getting Started with Artificial Intelligence: Basics and Beyond

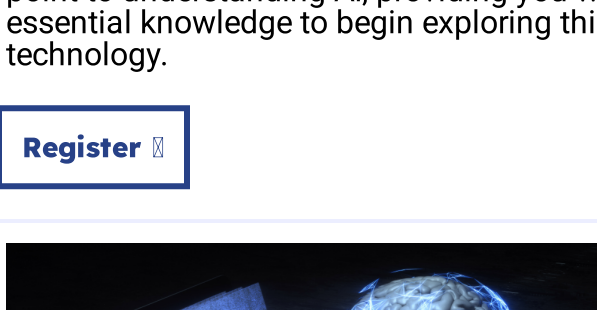
Thursday 6/18/24: 12:00 pm

Online Via Zoom

In this 30-minute webinar, we will explore the fundamental concepts of generative AI as well as share examples of various types of AI tools and applications, such as text, image, video, and voice generators. You will learn about the benefits and challenges of AI and be introduced to ethical considerations associated with its use. This beginner-friendly webinar offers the perfect entry point to understanding AI, providing you with the essential knowledge to begin exploring this technology.



[Register](#)



Creating Images with Artificial Intelligence

Tuesday 6/25/24: 12:00 pm

Remote via Zoom

Join our 30-minute webinar to get a quick overview of how to use AI image generators like DALL•E, Midjourney, and Ideogram. Whether for projects or teaching, learn how to easily transform your ideas into exciting visuals. We'll demonstrate the tools' functionalities, discuss ethical use, and encourage your creativity. Perfect for educators, students, and staff - no artistic skills required!

[Register](#)