



# DFI Faculty Newsletter

.....> September 2023, Vol 16.

## Welcome to the DFI September Faculty Newsletter!

We're thrilled to welcome you back for an exhilarating Fall semester! Trusting that your Summer break was both restorative and sun-filled, we're eager to help you dive back into academic life at TC.

If you are new to Teachers College this semester, a warm welcome to you! This is your exclusive faculty newsletter, curated by the [Digital Futures Institute \(DFI\)](#). Dispatched on the first Tuesday of each month, this communicate serves as a repository of tailored information designed specifically to enrich the experience of TC faculty.

In this newsletter, DFI is pleased to share with you all of the details that you will need to **request support for getting your courses up and running** for the coming semester, exciting **workshop offerings** for the month of September, and **opportunities for you all to share** your expertise and questions about Artificial Intelligence.

We hope you have a wonderful month and thank you for reading!



## .....> What's New?

### 1. Fall 2023 Course Development Support

#### Individual assistance from DFI:

If you would like assistance setting up your Canvas course please [Open a DFI Support Ticket](#) and one of our Instructional Support Associates (ISAs) will contact you to assist.

We can assist with:

- Importing content from last Fall
- Answering any questions you might have about adding content to your canvas course

#### Do-it-yourself:

This simple [10-step Canvas Quickstart guide](#) is a great resource for faculty who would like to set up Canvas courses on their own.

### 2. Resources For Your Students

With many students being new to TC this semester we would like to share with you some guides and resources that may be helpful for you to post to your Canvas course to assist students as they navigate their first few weeks.

- [Canvas Quickstart Guide for Students](#)
- [TCIT Students Technology Resources](#)

If students ever need assistance outside of these guides they can always open a [Service Desk ticket](#).

### 3. Classroom Technology

The [Digital Futures Institute](#) collaborates with [Media Services](#) (in TCIT) to provide you support for your classroom technology and digital pedagogy needs. See below for two ways to receive support for classroom technology use.

#### Open a Media Services Request:

Media Services can come and assist you with getting started at the beginning of each class session. Complete a request early to make sure you are on their schedule by filling out a [Media Services request form](#).

#### Classroom Specific Questions:

If you have a classroom specific technology question, [open a ticket](#) and Media Services will work with you to find an answer.

### 4. Opportunity for Instructional Staff: Review AI Tools for Education

DFI is looking for TC instructional staff who would be interested in reviewing some of the newest Artificial Intelligence (AI) tools designed for education. Whether you're an experienced AI user or you're new to AI, your perspective matters to us.

The review process is very straightforward. All you need to do is take a tool for a "test drive", then share your thoughts on its advantages, challenges, and overall fit for your teaching. And of course, we would love to see your overall rating for the tool.

Recognizing the value of your time and effort, we're offering a stipend for your reviews.

By sharing your insights, you'll be contributing directly to our understanding of these tools and helping us identify the most beneficial resources for teaching. If you are interested in being a reviewer, please complete our [short survey](#).

## Upcoming Faculty PD



#### DFI Speaker Series: Steve Saint Fleur

**Wednesday, September 20th, 2023:**  
**12:45 PM - 1:45 PM**

**DFI Mixed-Use Space: Russell Hall 5th Floor**

**Topic:** "Utilizing cutting-edge creative technologies such as AI and XR, along with innovative designs, to enhance educational experience."

[Register](#)

#### Podcasting: Record Better I, II, III, & IV

**Wednesday, September 20th, 2023:**

- Timeslot 1: 11:00 AM - 11:30 AM
- Timeslot 2: 12:00 PM - 12:30 PM
- Timeslot 3: 2:00 PM - 2:30 PM
- Timeslot 4: 3:00 PM - 3:30 PM

Macy 259



Are you interested in podcasting and audio production? Come learn about how to record your best audio, whether here at our Macy Studios podcasting, at home with a USB mic, or on the road with just your phone. This is the first of three podcasting workshops that will be offered by DFI this Fall. Save the dates for "Podcasting: Edit Faster" on October 11 and "Podcasting: Share Wider" on November 15.

[Register for Workshop](#)



#### Tech Playground: Artificial Intelligence (AI) Tools for Text

**Thursday, September 21st, 2023:**  
**11:00 AM - 1:00 PM**

**DFI Mixed-Use Space - Russell Hall 5th Floor**

Try out some of the latest AI tools designed to help you brainstorm ideas, draft narratives, summarize documents, and even analyze data. Featured tools include GPT-4, Code Generator, Bard, Claude, and Bing AI. Stop by the fifth floor of Russell anytime between 11 a.m. and 1 p.m. for guided, hands-on experience with these leading-edge AI text generators.

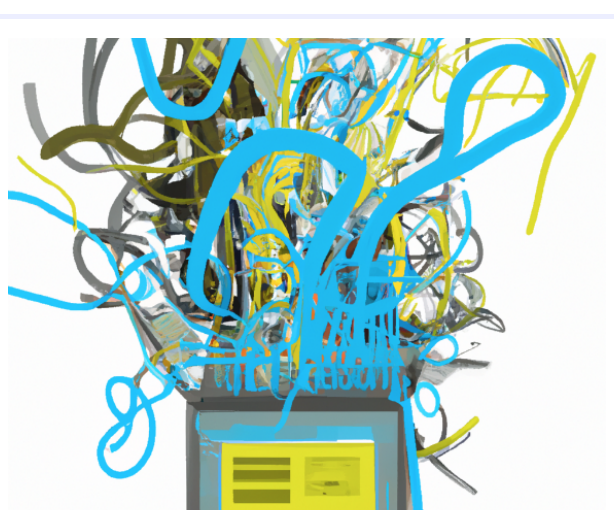
[Register](#)

#### How Generative AI Could Impact Your Teaching: Strategies for Preparation and Adaptation

**Thursday, September 28th, 2023:**  
**9:30 AM - 11:00 AM**

**Remote Via Zoom**

Interested in understanding the potential influence of AI on your teaching and student learning, but not sure where to start? This 90-minute, interactive faculty development session is designed just for you. We'll kick things off with a straightforward introduction to generative AI and its potential applications in the classroom. Together, we'll create guidelines to ensure responsible student use of AI in course assignments. The session will wrap up with a workshop where you'll have the chance to re-envision one of your existing assignments with the option of AI integration. Join us to expand your teaching toolkit and equip your students for the evolving digital landscape.



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