Master's Degree Graduation Checklist

APPLYING FOR GRADUATION CHECKLIST

Students:

☐ Finish courses according to your timeline (e.g. 1 year, 1.5 years, 2 years).

☐ Review your progress with your academic advisor.

☐ Apply online to graduate:

    ☐ Log in to myTC

    ☐ Click on the Student Resources Tab. Under Enrollment Services click Apply to Graduate.

    ☐ Select the latest term (eg. Spring 2021) and click submit.

    ☐ Select the degree you are applying for.

    ☐ Select the term you are planning to apply for and click submit.

    ☐ Indicate whether you will be attending convocation.

    ☐ Enter your preferred name for your degree and mailing address.

    ☐ Review the information and click "Submit Request"

☐ Complete your IP by the deadline.

Contact the Office of the Registrar if you have any questions or encounter any issues while applying to graduate.

Advisors:

☐ Review progress with students prior to their completing the online degree application.

☐ Confirm completion of the IP by the deadline.

Important Dates:

For Degree to be Awarded in:	Approval of Project by Advisor	Degree Audit Submitted to Advisor	First Draft of Project Paper Due	Final Draft of Project Paper Due to Advisor	Master's Project/IP Approval Deadline
May 2022	December 1, 2021	February 1, 2022	March 1, 2022	April 1, 2022[t]	April 30, 2022
February 2022	May 1, 2021	November 1, 2021	October 15, 2021	December 1, 2021	January 2, 2022
October 2022	May 1, 2022	August 1, 2022	June 15, 2022	August 1, 2022	September 1, 2022

Photo courtesy of Mary Mendenhall